

## Minutes of August 27, 2024 San Joaquin Health Centers Board of Directors

**Board Members Present:** Greg Diederich (Interim CEO); Monica Fuentes; Brian Heck (Board Chair); Karen Lee; Samantha Monks (Treasurer); Jodie Moreno; James Myers; Kristin Shinn (Vice Chair); Tarsha Taylor-Godfrey

**Excused Absent:**

**Unexcused Absent:** none

**SJHC Staff:** Michael Allen (Board Clerk); Gerardo Carmona; Kim Cuellar; Jonathon Diulio; Mary-Lou Milabu; Reuben Pettiford; Cynthia Rios; Jennifer Scott; Susan Thorner; Kris Zuniga

**Guests:** Nicole Goehring (Chief of Staff District 4); Brandy Hopkins; Quennie Macedo; Sandy Regalo; Katie Strauman (Gary Bess)

AGENDA ITEM	ATTACHMENTS	ACTION
<b>I. <u>Commencement/Call to Order (Brian Heck)</u></b> 1. The meeting was called to order at 5:30 p.m. A quorum was established for today's meeting.  2. SJ Health Board of Directors' Attendance Record was made available.	2024 Board Member Attendance	No action required
<b>II. <u>Public Comment</u></b> No public comment.	No attachment	No action required
<b>III. <u>Consent Calendar (Brian Heck)</u></b> 1. The consent calendar for August 27, 2024 was presented: a. Minutes of SJ Health Board Meeting 07/30/2024 b. Missed Appointment Policy c. Continuity of Care for Emergency Room and Hospital Discharges Policy	Board Minutes 2024-07-30; Missed Appointment Policy; Continuity of Care for Emergency Room and Hospital Discharges Policy	1. Jodie motioned to accept the consent calendar and Kristin seconded; minutes were approved unanimously
<b>IV. <u>Regular Calendar (Brian Heck)</u></b> 1. Item is moot, as Greg Baumgarten tendered his resignation to the board on 8/26/2024.  2. Item is moot, as Japleen Kaur tendered her resignation to the board on 8/27/2024.  3. The board was presented with candidate Rebecca Cook for board membership. The governance committee gave its positive recommendation to accept Rebecca to the full board.  4. The Credentialing & Privileging Report was presented. Initial appointments are: Carol Montes-Rouse, MD; Julienne Angeles, MD; Jeanine Radoc, MD; James Nguyen, MD; Sarah Griffin, DO; Katie Ball, LCSW; and Richard Hume, D.C. Reappointment is Martha Quesada-Beckner, NP. Resignations are: Jackline Grace, MD (last day: 8/12/24), and Sreyasi Bhattacharya (last day: 8/16/24).  5. The July financials were presented by Kris Zuniga. Billable visits for July are favorable to budget by 442 visits. Net Patient Service Revenues for July are unfavorable to budget by \$261,399. July financials reflect a PPS liability accrual of \$25,000.		1. No action required  2. No action required  3. James motioned to accept Rebecca Cook to the board and Samantha seconded; motion was approved unanimously  4. Kristin motioned to accept the C&P report and Jodie seconded; motion was passed unanimously  5. Samantha motioned to accept the July financials and Monica seconded; motion was passed unanimously

<p>July 2024 financials include \$596,285 related to the settlement payment received from Department of Health Care Services for FY2020.</p> <p>Supplemental Revenue includes the recognition of estimated Quality Incentive Program (QIP) revenue of \$1,240,186. July financials include Capitation Revenue for \$501,450 and 340B Pharmacy program revenue for \$228,311. Combined Grants Revenue includes revenues for ARPA, KP Health Connect, ECM, and HHIP Street Medicine grants for \$115,194. Other Revenue includes revenues accrued for \$41,840 related to Purchased Services provided to SJGH by SJHC per the MOU. Interest income for July for \$217,692 has been reflected on the financials, which is favorable compared to budget by \$102,650 mainly due to higher cash balance contained within the County Treasury.</p> <p>Total YTD Operating Revenue is unfavorable to budget by \$165,194 primarily due to the revenue budgeted for Medi-Cal PPS settlement payments for prior years expected to be received in FY25 which has not realized yet.</p> <p>Salaries and Benefits expenses exhibit a favorable variance to budget by \$1,441,715 which is mainly related to vacant positions that have not filled yet. Salaries and Benefits expenses budgeted for FY25 are based on 100% employment.</p> <p>Other operating expenses exhibit an unfavorable variance of \$96,478 largely due to an unfavorable variance for \$133,130 for Professional Fees, Purchased Services, Supplies, Dues, Telephone, Travel, Insurance, and Utilities expenses offset by a favorable variance of \$36,653 reflected in the Depreciation, Interest, Office, Repairs, Advertising, Rent, and other expense categories. An estimated accrual for the Purchased Services is recorded for July based on the MOU with the County for services purchased from San Joaquin General Hospital. YTD total Operating Expenditures are favorable to budget by \$1,345,237.</p> <p>Unaudited, as presented, Net Income of \$163,076 for July 2024 represents a favorable variance of \$1,180,043 as compared to budgeted Net Loss of \$1,016,967. July Net Income is favorable mainly due the salaries and benefits expenses related to vacant positions that have not been filled yet and are included in FY25 budgeted expenses.</p> <p>Capital Link fiscal year benchmarks were reviewed, showing Operating Margin at 4.2% against a goal of &gt;3%, Bottom Line Margin at 4.2% against a goal of &gt;3%, Days Cash on Hand at 227 against a goal of &gt;45 days, Days in Net Patient Receivables at 32 against a goal of &lt;60 days, and Personnel-Related Expenses at 77% against a goal of &lt;70%.</p> <p>6. The quarterly quality report was presented by Mary-Lou Milabu. The HEDIS/MCAS performance measures from January 2024 – June 2024 were presented.</p>		<p>6. James motioned to accept the August quarterly quality report and Jodie seconded; motion was approved unanimously</p> <p>7. Kristin motioned to proceed with the initial submission of the NAP grant and Monica seconded; motion was approved unanimously</p> <p>8. No action required</p> <p>9. No action required</p> <p>10. No action required</p>
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<p>During the Cologuard grant period of 10/1/22 to 5/15/24, 3,972 orders for Cologuard were placed, with 2,918 negative and 340 positive results.</p> <p>Alinea Imaging has been doing screenings once per month. From 12/2/23 to 8/3/24, 300 patients were scheduled and 113 screenings were completed.</p> <p>Of the 56 providers under peer review for January – March, 27 packets were returned. 181 out of 185 charts met the standard of care. Providers responsible for deficient charts were counseled and received corrective guidance.</p> <p>Patient satisfaction overall scores are 61.3% positive, 16.5% negative and 22.2% neutral/mixed.</p> <p>7. The initial submission to HRSA for a new access point (NAP) grant was presented by Kris Zuniga and Katie Strauman from Gary Bess. The initial grant period will be 6/1/2025 – 5/31/2026, after which the grant will be renewed for successive 3-year periods. Grant award amount will be \$650,000 per year. If FQHC status is granted, SJ Health will be eligible for malpractice coverage under the Federal Torts Claims Act (FTCA), supplemental funding through HRSA, and access to the California Primary Care Association (CPCA).</p> <p>There will be 77 NAP grants awarded this round, with possible additional awardees, based on available funds. In an effort to increase our competitiveness, SJ Health will be pursuing the addition of another mobile clinic unit.</p> <p>8. The CMO Report was presented by Dr. Jonathon Diulio. Recruitment efforts were discussed. Some providers have offered to work extra shifts and FM attendings will increase clinical presence to improve patient access. New templates are being rolled out to standardize and optimize clinical workflows. OB and pediatric services being added to Manteca Clinic. Dr. Diulio continues to attend various leadership and department meetings to help maximize synergy with SJGH.</p> <p>9. The COO report was presented by Reuben Pettiford and Cynthia Rios. Working on patient-centered culture change. Looking into upgrading the phone system and taking over administration of the services from County ISD.</p> <p>Missed Appointment and Walk-In Care policies have been implemented at some sites and are being rolled out at the remaining ones; we have made an exception for OB patients, to help ensure they stay in-system until delivery at SJGH. We have added more leadership staff in clinics. Environment of Care (EOC) rounding has been established to ensure we are survey-ready at any given time.</p>		
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<p>10. The CEO Report was presented by Greg Diederich after Item 3 to allow for Greg's early departure. All conditions have been lifted related to our HRSA operations site visit (OSV). HRSA annual recertification is due by 10/3/24. Work nearly completed on new access point (NAP) initial application, due 8/20/24. An update is due to HRSA by 9/30/24 regarding a revised scope and timeline for congressional spending.</p> <p>The Board of Supervisors approved a new 2-year MOU with UAPD on 8/23/24. There is an anticipated labor action by the California Nurses Association during the week of 8/9/24. SJ Health 501c3 employee evaluations and salary adjustments have been completed. Working to fill all new full-time positions. Exit interviews indicate positive feedback from staff, with most concerns being wages. Providers have also given feedback to help guide retention rates. National Health Center Week celebrations were well-received by staff.</p> <p>SJGH may be moving their ortho clinics to the old VA building, which would open up another clinic hall for SJ Health. The board may be asked in the next few months to provide a letter of support for the Be Well Campus project.</p>		
<p><b>V. Closed Session (Brian Heck)</b></p> <ol style="list-style-type: none"> <li>1. The significant exposure to litigation was not discussed.</li> <li>2. The CEO evaluation was not presented.</li> <li>3. Brian Heck gave an update on the CEO recruitment process. Nothing to report out on this.</li> </ol>		<p>No action required</p>
<p><b>VI. Adjournment (Brian Heck)</b></p> <p>There being no further topics of discussion, Brian Heck adjourned the meeting at 7:59 p.m.</p>	<p>No attachments</p>	<p>No action required</p>

**\*NOTE: Board Member joined remotely**